

Kingston Sedgfield (NZ) Charitable Trust

Application Guidelines

Charity Registration Number CC10257

Objectives of the Trust

Trustees Executors Limited is Trustee of the Kingston Sedgfield (NZ) Charitable Trust which has the objective of **providing assistance for young people**. There is a preference for the education and rehabilitation of young people who are disadvantaged and in need of assistance in the Otago area, however applications from outside the region can be considered.

The trustee is seeking to provide assistance in terms of the deed and the wishes of Mr Sedgfield in a way which **can include, but is not limited** to the following.

- Assistance in the rehabilitation of young people who have difficulties in their home environment or have come to the attention of authorities or the courts. There is an emphasis on assistance to gain some qualification but can include assistance toward gaining employment or other such matters considered to aid the rehabilitation process.
- Help and guidance to young people in dysfunctional home environments with an emphasis on, but not limited to, their educational and vocational well-being and advancement.
- Assistance to children with a disability for any special training or aids not covered by the state or any other welfare agency.
- Assistance with the special education, knowledge building experience or specialised training for gifted young people who need help to make progress.

Application for Grants

With certain exceptions all applicants must be under the age of 30 years.

Applications for a grant should include details of the intended recipient's circumstances and financial position, together with details of the type of assistance required, either from the applicant, parent/caregiver or an organisation that is involved.

To apply for a grant from the Kingston Sedgfield (NZ) Charitable Trust please complete an application form which can be downloaded at www.trustees.co.nz. Alternatively you can request an application form by email at enquiries@trustees.co.nz or call **0800 Trustees (0800 878 783)**.

Where possible, please save the application form and complete on screen, print out, sign and send in with all relevant documents.

The information required on the application form includes:

- Full details of charity, cause, or organisation
- Objectives of the organisation
- The reasons a grant is required
- The amount of funds required
- Details of the total cost of the proposed project and other financial sources to help fund the project
- Past achievements
- A copy of the latest Annual Report and Audited Financial Statement
- A signed copy of these guidelines
- Authority for the Trustees of the Kingston Sedgfield (NZ) Charitable Trust to obtain further information from third parties (if applicable).

Timeframe for the Processing of Applications for Grants

All completed application forms and accompanying documentation can be received by Trustees Executors Limited anytime with applications considered at the end of each month (faxed applications are not accepted).

Please post a copy of the application form and accompanying documentation to:

The Trustees
Kingston Sedgfield (NZ) Charitable Trust
Trustees Executors Limited
PO Box 760
Dunedin 9054

Or deliver to:

Kingston Sedgfield (NZ) Charitable Trust
Trustees Executors Limited
24 Water Street
Dunedin

I/We the applicant(s) confirm that I/We have read and accept these application guidelines.

| | | |
|--------------------|-------------------|---------------|
| ----- Signature | ----- Position | ----- Date |
| ----- Signature | ----- Position | ----- Date |



Trustees Executors Limited *Financial Protection since 1881*